

**JOINT
KENTUCKY INFORMATION RESOURCES MANAGEMENT COMMISSISON
AND COMMUNICATIONS ADVISORY COUNCIL
MEETING MINUTES
December 9, 1997**

KIRM MEMBERS: Chair Jim Nelson, Steve Dooley, Charles Anderson, Barbara Bean, Bill Bowdy, David Couch, Jerry Frantz, Bob Ball, representing Virginia Fox, Mike Kinnaird, representing Jim Ramsey, and Mike Grisham, representing James Ramsey.

CAC MEMBERS: **Chair** David Couch, David Ballard, Bob Ball, Wayne Bates, Steve Dooley, Larry Fowler, Galen Kiser, Ron Moore, Jim Nelson and Richard Yetter.

GUESTS: Aldona Valcenti, Ron Bingham, Nancy Ward, Tony Nunn, Carol Lathrem, Tom Garrison, Rob Garrison, Deward Brake, Ray Perry, Jonathan Downey, Nancy Ward, Robert Laudeman, Ken Owe, Jeff Hinton, Roger Recktenwald, Betsie Carroll, Buck Beverly, Susan Lambert, Bruce Seigle, Joe Piccini, Jane Sullivan, Charlotte Wright, Reid Bishop, Ted Stumbur, Bruce Bauch, Riggs Williams, Dave Allgier, Bob Morgan, Robin Robertson, Jules Delambre, Susan William, Ron Benningfield, Joe Mefford, Mike Hayden, John Meiman, Sheri Rose, Kent Howell, Nick Kearney, Marsha McQueary, Mitchell Playforth, Mary Jo Rodgers, Karen Seeders, Tom Higgins, Michelle Rhody, Bob Huffman, Dave Holzwarth, Charles Robb, Charlene Davis, Rick Stephens, Greg McCall, Jerry Wildt Rodney Murphy, Tim McWilliams, Ken Fox, Mike Haydon, Jan Bailey, Scott Samson, Darrell Gabhart, Jeff Miracle and Dretta Christian.

STAFF: Doug Robinson; Executive Director, Shirley Rodgers and Jessamine Saufley.

Chair Nelson called the Kentucky Information Resources Management Commission (KIRM) meeting to order, and Chair Couch called the Communications Advisory Council (CAC) meeting to order. Chair Nelson welcomed members and guests to the meeting and introduced Ron Bingham, Project Director for EMPOWER Kentucky.

Ron Bingham introduced Aldona Valicenti, the newly appointed Chief Information Officer for the state of Kentucky. Chair Nelson welcomed and congratulated Ms. Valicenti on her new position.

Chair Nelson and Chair Couch asked members to review the minutes. The minutes for KIRM and CAC were approved as distributed. Chair Nelson turned the meeting over to Chair Couch to provide a CAC report. Chair Couch presented an overview of the Council's purpose, goals and objectives, which were revised at a Council retreat in November at Natural Bridge State Park.

Vice Chair Dave Ballard announced that Mike Hayden , BellSouth Project Director for the Kentucky Information Highway, is accepting a new position within BellSouth effective January 1, 1998. He added that Sherri Rose would assume Mike's position. Chair Couch asked for any additional comments or questions. Being no further discussion, the CAC meeting adjourned.

Chair Nelson reported for the Fiscal Management work group:

Recommended approval of the Office of State Treasurer's 1998-2000 information resources plan with the following recommendations:

- 1) The agency is encouraged to develop a migration plan for the AS/400, which will adhere to the Commonwealth's Architecture and Standards;
- 2) The agency is encouraged to explore all opportunities for electronic commerce and to work in concert with the Finance and Administration Cabinet on the MARS project; and
- 3) The agency is encouraged to provide citizen access to the unclaimed property database on the Internet.

Doug Robinson reported the approval of an information technology capital item for the Higher Education Student Loan Corporation. He also announced that the final summary report of capital items is available on both the Capital Planning Advisory Board and the KIRM websites. Mr. Robinson reported that the Tourism Cabinet information resources plan is the only plan remaining to be approved, and that the Commission finding and recommendation letters, along with global findings and general recommendations, have been sent to agencies. Chair Nelson thanked KIRM staff for their efforts during plan review.

Chair Nelson asked Steve Dooley to provide an update on the Electronic Signature Committee. Mr. Dooley asked members to review the draft bill, which was provided in meeting handouts. He added that the proposed bill has raised some issues with the Kentucky Banker's Association, however, the Kentucky Chamber of Commerce has been supportive of the proposed bill. Mr. Dooley added that he will keep members updated on the status of the proposed bill and will provide the Commission the final draft for input and comments prior to the 1998 legislation session, if time permits.

Chair Nelson asked Ron Bingham to provide an EMPOWER Kentucky update. Mr. Bingham directed members to review a handout titled 'Accomplishments to Date'. He continued by providing a brief overview of the EMPOWER Kentucky processes: Simplified Administrative Services in Financial and Materials and Personnel Management, Simplified Revenue Systems consisting of Tax-Gap and Integrated Tax Systems, Simplified Access to Commonwealth Services, Transportation Cabinet Process Improvements, Simplified Regulatory System and other process improvements. Mr. Bingham identified accomplishments, proposed legislative changes and other initiatives within these processes. He added that this report outlines only a few examples of the potential of EMPOWER Kentucky's efforts and how state government can operate in the most efficient and effective way to serve the citizens of the Commonwealth.

Chair Nelson informed members that the Department for Libraries and Archives is applying for a Gates Foundation grant, which would be used to provide Internet access to public libraries.

Chair Nelson asked the members to review the 1996 research and grant briefings enclosed in the meeting packets. He added that three of the grant recipients would provide a brief overview of their projects at today's meeting.

Representatives from the LaRue County School System presented an overview of the Community Access Partnership with Schools project known as CAPS. Through the KIRM grant, they stated that they were able to offer free Internet training, access to members of the community and hire a coordinator for each site. It was also reported that two nights each week and every Saturday the middle school and high school were open for Internet training and access. In conclusion, the CAPS project has helped carry out the school district's mission by providing true 'lifelong' learning experiences directly related to the technology revolution which allows LaRue county an on-ramp to the world via the Internet.

Mr. Nick Kearney, Revenue Cabinet, and representatives from the Garrard County's Property Evaluation office, presented an overview of a geographic information system-based assessment which has been implemented in Garrard County and will be a model for other Kentucky counties.

Ms. Robin Robertson, Department of Information Systems (DIS), presented an overview of the DIS Intranet project, which was developed in partnership with the Finance Cabinet as a pilot. Mr. Doug Robinson added that this project assisted KIRM by providing a mechanism to conduct the 1998-2000 information resources plan review process. He added that plans, briefings, meetings schedules and other pertinent information was made available on the DIS intranet site, which assisted staff and members in having access to plan information on a timely basis.

Chair Nelson thanked all the grant representatives for their participation in the meeting. He then asked Mr. Robinson to briefly report on the Enterprise Architecture and Standards document. Mr. Robinson stated that the Architecture and Standards document was recently updated and is available on the KIRM website.

Chair Nelson invited member and guests to participate in the KIRM holiday open house following the meeting. Being no further business, the meeting was adjourned at 3:50 p.m.